

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the Matter of establishing a)
Change Fund for the Juvenile)
Department)

RESOLUTION No. _____

This matter came before the Marion County Board of Commissioners at its regularly scheduled public meeting on July 18, 2018.

WHEREAS, the Marion County Juvenile Department has identified the need to establish a change fund for the purpose of making change for customers at the front desk; and,

WHEREAS, the Marion County Juvenile Department has made provisions to assure control of the requested change fund and the Marion County Treasurer has reviewed and approved the proposed control measures in accordance with Marion County Administrative Policy 903; and,

WHEREAS, Marion County Administrative Policy 903 requires the approval of the County Administrative Officer and the Board of Commissioners to establish change funds; and

WHEREAS, it appears in the best public interest to establish a change fund for the Juvenile Department; now, therefore,

IT IS HEREBY RESOLVED that a change fund be established for the Juvenile Department in the amount of \$200.00.

Dated at Salem, Oregon, this 18th day of July 2018.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

Approved:

Chief Administrative Officer



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: July 18, 2018

Department: Treasurer's Office Agenda Planning Date: July 12, 2018 Time required:

☐ Audio/Visual aids

Contact: Laurie Steele Phone: 503-588-3568

Department Head Signature:
Laurie Steele

TITLE Establish a change fund for the Juvenile Department.

Issue, Description & Background The Juvenile Department has identified the need to establish a change fund for the purpose of making change for customers at the front desk. Currently, if a customer does not have exact change, they have to be directed to the Fresh Start Market and purchase something to receive the change they need. This is inconvenient for customers but also causes the Fresh Start market to be short of small denominations to make change for their customers.

Financial Impacts: None

Impacts to Department & External Agencies This would allow the department to better serve their customers.

Options for Consideration: Approve the change fund request.
Deny the change fund request.

Recommendation: Approve the request and establish a change fund in the amount of \$200.00 for the Juvenile Department Front Desk.

List of attachments: Board Resolution

Presenter: Laurie Steele

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: Laurie Steele, lsteale@co.marion.or.us
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