



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Meeting date: November 30, 2016

Department: Board of Commissioners Agenda Planning Date: 11-23-16 Time required:

Audio/Visual aids

Contact: Jan Fritz Phone: 503.588.5212

Department Head Signature: [Handwritten signature]

TITLE Approve board orders appointing Health Department staff to various boards, committees, and roles.

Issue, Description & Background The Health Department Administrator is retiring on December 2, 2016 and appointment of department staff to various roles is needed to designate authorities to continue department operations. The appointment orders are effective November 30, 2016 and include; Scott Richards - Interim Health Department Administrator, Oregon Health Authority Financial Administrator, and Interim Mental Health Program Director Pam Hutchinson - Interim Public Health Administrator, 340B Covered Entity Authorizing Official, EPIC Authorizing Agent, and Marion County representative to the Coalition of Local Health Officers Cary Moller - Marion County representative to AOCMHP (Mental Health, Drug Treatment, Intellectual/ Developmental Disabilities Association), and EPIC Authorizing Agent Ryan Mathews - Health Department Compliance Officer, Health Department HIPPA Privacy Officer, EPIC Authorizing Agent, and Willamette Valley Community Health Alternate Board Member Phillip Blea - Marion County Representative to the Early Learning Hub Board Cydney Nestor - Marion County Representative to the System of Care Executive Board

Financial Impacts: None

Impacts to Department & External Agencies Organizational role designations are required to maintain health department authorities and operations during the recruitment and selection of a new health administrator.

Options for Consideration: 1) Appoint department staff to the roles and authorities as outlined, 2) Do not appoint staff to the health department roles, boards, and committees.

Recommendation: It is recommended that the Board of Commissioners approve the appointment of health department individuals to the authorities and roles as outlined above.

List of attachments:

Presenter:

Copies of completed paperwork sent to the following: (Include names and e-mail addresses.)

Copies to: John Lattimer, Chief Administrative Officer



MARION COUNTY BOARD OF COMMISSIONERS

Board Session Agenda Review Form

Jan Fritz, Deputy CAO
Gloria Roy, County Counsel
Scott Richards, Health Department Division Director
Cary Moller, Health Department Division Director
Pam Hutchinson, Health Department Division Director
Ryan Mathews, Health Department Division Director
Phillip Blea, Health Department
Cydney Nestor, Health Department

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
an interim Health Department)
Administrator for Marion County with)
authority to sign OHA agreements as)
Financial Administrator.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Scott Richards as Interim Health Department Administrator for Marion County, with the authority to sign Oregon Health Authority (OHA) intergovernmental agreements as Financial Administrator;

WHEREAS, the Board finds that Scott Richards is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Scott Richards is appointed Interim Health Department Administrator for Marion County, with the authority to sign OHA intergovernmental agreements, as Financial Administrator, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
an interim Mental Health Program)
Director for the Marion County)
Community Mental Health Program.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Scott Richards as interim Mental Health Program Director for the Marion County Community Mental Health Program (CMHP);

WHEREAS, the Board finds that Scott Richards is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Scott Richards is appointed interim Mental Health Program Director, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of an)
an interim Public Health)
Administrator for the Marion County)
Health Department.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Pam Hutchinson as interim Public Health Administrator for the Marion County Health Department;

WHEREAS, the Board finds that Pam Hutchinson is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Pam Hutchinson is appointed interim Public Health Administrator, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
an authorizing official of Marion)
County Health Department for the)
federal 340B Drug Pricing Program.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Pam Hutchinson as Authorizing Official of Marion County Health Department for purposes of the federal 340B Drug Pricing Program (340B Program);

WHEREAS, the Board finds that Pam Hutchinson is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Pam Hutchinson is appointed Authorizing Official for purposes of the 340B Program, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of the appointment of)
a representative of the Marion County)
Health Department to the Oregon)
Conference of Local Health Officials.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Pam Hutchinson as Representative of the Marion County Health Department to the Oregon Conference of Local Health Officials (CLHO);

WHEREAS, the Board finds that Pam Hutchinson is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Pam Hutchinson is appointed CLHO Representative, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
a representative of Marion County to)
the statewide Association of Oregon)
Community Mental Health Programs.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Cary Moller as Representative of Marion County to the statewide Association of Oregon Community Mental Health Programs (AOCMHP);

WHEREAS, the Board finds that Cary Moller is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Cary Moller is appointed AOCMHP Representative of Marion County, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
authorizing agents for administering)
Marion County Health Department)
access to the electronic medical records))
system of Salem Health.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Ryan Matthews, Cary Moller and Pam Hutchinson as Authorizing Agents for purposes of administering Marion County Health Department access to EPIC Systems, the electronic medical records system of Salem Health.

WHEREAS, the Board finds that Ryan Matthews, Cary Moller and Pam Hutchinson are qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Ryan Matthews, Cary Moller and Pam Hutchinson are appointed Authorizing Agent of EPIC Systems, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
a compliance officer and HIPAA)
Officer for the Marion County)
Health Department.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Ryan Matthews as the Compliance Officer and the Health Insurance Portability and Accountability Act (HIPAA) Officer for privacy, security and complaints, for the Marion County Health Department;

WHEREAS, the Board finds that Ryan Matthews is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Ryan Matthews is appointed Compliance Officer and HIPAA Officer for the Marion County Health Department, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
an alternate board member to the)
Willamette Valley Community)
Health Board of Directors.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Ryan Matthews as Alternate Board Member to the Board of Directors of Willamette Valley Community Health (WVCH), the primary coordinated care organization serving a region that includes Marion County;

WHEREAS, the Board finds that Ryan Matthews is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Ryan Matthews is appointed Alternate Board Member to the Willamette Valley Community Health Board of Directors, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS

FOR MARION COUNTY, OREGON

In the matter of the appointment of)
a Marion County representative to)
the Board of Directors of)
Early Learning Hub, Inc.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Phillip Blea as Marion County representative to the Board of Directors of Early Learning Hub, Inc., the designated entity that coordinates early learning services in a region that includes Marion County;

WHEREAS, the Board finds that Phillip Blea is qualified and willing to serve; now, therefore,

IT IS HEREBY ORDERED that Phillip Blea is appointed Marion County representative to the Board of Directors of Early Learning Hub, Inc., effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner

BEFORE THE BOARD OF COMMISSIONERS
FOR MARION COUNTY, OREGON

In the matter of the appointment of)
a Marion County representative)
to the System of Care Executive)
Board.)

ORDER No. _____

This matter came before the Board of Commissioners at its regularly scheduled public meeting on Wednesday, November 30, 2016, to consider appointing Cydney Nestor as Marion County representative to the System of Care Executive Board, a coordinated network of executives within child-serving agencies and partners from a region that includes Marion County;

WHEREAS, the Board finds that Cydney Nestor is qualified and is willing to serve; now, therefore,

IT IS HEREBY ORDERED that Cydney Nestor is appointed Marion County representative to the System of Care Executive Board, effective November 30, 2016, to serve at the pleasure of the Marion County Board of Commissioners.

DATED at Salem, Oregon, this _____ day of November 2016.

MARION COUNTY BOARD OF COMMISSIONERS

Chair

Commissioner

Commissioner