



OREGON

MARION COUNTY BOARD OF COMMISSIONERS

# Management Update Minutes

**Monday, February 5, 2018, 9:00 a.m.**

Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE:

Commissioner Janet Carlson, Commissioner Sam Brentano, Sheriff Jason Myers, John Lattimer, Jan Fritz, Tamra Goettsch, Bruce Armstrong, Scott Norris, Jeff White, Laura Pekarek, Warren Jackson, Justine Flora, Tom Hogue, Barb Young, Jolene Kelley, and Kristy Witherell as Recorder

John Lattimer called the meeting to order at 9:06 a.m.

## INFORMATIONAL:

### **Review the Fiscal Year 2017-18 Second Supplemental Budget**

Jeff White

#### ***Summary of presentation:***

- Have a proposed increase of \$1.2 million;
- Up from \$428 million, to almost \$430 million;
- There are six funding increases and one decrease;
- Will be before the board at the February 7<sup>th</sup> Board Session public hearing;
- General Fund:
  - Decrease in Intergovernmental Federal:
    - Eliminating the state Criminal/Alien Assistant Program Funding; and
    - Charges for Services have increased to offset the elimination.
  - The Sheriff's Office personnel has increased due to collective bargaining negotiations;
  - The Juvenile Department personnel services are decreasing due to vacancy savings;
  - Transfers Out has increased \$3,700;
  - Budget reclassification of \$2,000 from Materials and Services transfers out to Community Services for the Marion County Reentry Initiative Breakfast;
  - Transfer to the District Attorney Grants Fund for a grant shortfall of \$1,700.
- Capital Improvement Projects Fund:
  - \$184,000 increased:
    - \$155,000 for the Traffic Safety Team Fund; and
    - \$29,200 from the Lottery and Economic Development Fund for various projects.

- Appropriations transfer of \$39,130 from Capital Outlay to Transfers Out to the Public Works Fund for the fiber optics interconnect project.
- Community Corrections Fund:
  - Personnel services increased as a result of the collective bargaining agreement.
- Community Services Grants Fund:
  - Reclassification from Other Revenues to General Fund Transfers to recognize the county's support for the Marion County Reentry Initiative Breakfast.
- District Attorney's Grants Fund:
  - Increased to cover a prior year shortfall for the Criminal Fine Assessment Grant of \$1,709; and
  - Personnel Services decreased due to vacancy savings.
- Facilities Renovation Fund:
  - Category Transfer from Contingency to Capital Outlay of \$232,821 for increased project costs for the Transition Center HVAC Project.
- Fleet Management Fund:
  - Other Funds Transfers increased \$80,000 from Health Fund for the purchase of a mobile clinic van;
  - Materials and Services increased \$40,000 to recognize a reclassification of radios and accessories as repairs and maintenance; and
  - Capital Outlay increased a net of \$40,000 due to the purchase of the van and the reclassification of radios and accessories.
- Health Fund:
  - \$704,000 of increased revenues:
    - \$131,000 for Public Health Modernization;
    - \$176,000 for an HIV Outreach Grant;
    - \$231,000 in pass through funding for Polk County's Rental Assistance Program;
    - \$30,000 in additional funding for Developmental Disabilities Foster Care Services;
    - \$35,000 for additional Communicable Disease services; and
    - \$33,000 for the Adult Behavioral Health Work Solutions Program.
  - Additional revenue is being allocated to four full time employees;
  - \$800,000 increase for materials and services:
    - \$375,000 for peer delivered services of Wraparound and Diversion Programs;
    - \$231,000 with Polk County for the Rental Assistance Program; and
    - \$150,000 for security at the Beverly and Lancaster buildings.
- Inmate Welfare Fund has increased \$8,900 because of the collective bargaining agreements;
- Juvenile Grants Fund:
  - Materials and Services increased by \$50,000 for Social Finance Contract.

- Land Use Planning Fund Charges for Services increased due to more planning activity than anticipated;
- Lottery and Economic Development Fund:
  - Transfer to the Capital Projects Fund of \$29,000 for the GIS Building Layers Project.
- Non-Departmental Grants Fund:
  - Intergovernmental State Resources increased \$162,000 from the Oregon Department of Veterans' Affairs for the Marion County Veteran Services Program.
- Public Works Fund:
  - Increase of \$90,000 for the Delaney Road project federal reimbursement.
- Sheriff Grants Fund:
  - Personnel Services increased due to collective bargaining.
- Traffic Safety Team Fund:
  - Personnel Services increased as a result of collective bargaining; and
  - Transfers Out to the Capital Improvement Projects Fund for furnishings at the Public Safety Building.

#### **Discuss Potential Sale of Tax Foreclosed Property ID #R49418**

- Jeff White, Laura Pekarek, Scott Norris

##### ***Summary of presentation:***

- Property is on Rambler Drive, Salem.
- Came to Management Update on January 11<sup>th</sup> to discuss the foreclosure of the property;
- Potential code and building permitting issues;
- Errors in foreclosure process;
- The bank would like the property to go back to the owner;
- Mr. White asked Ms. Pekarek to check out the property;
- Two separate tax lots;
- Pretty large addition to the dwelling;
- Neither buildings have permits;
- The additions are on both tax lots:
  - Will need lot line adjustments.
- Recommendation from Finance is to sell back to prior owner;
- Public Works will deal with enforcement of the permit issues; and
- Property is zoned Exclusive Farm Use.

#### **Discuss Property Cleanup at 1288 E. Lincoln Street SE, Woodburn**

- Jeff White

##### ***Summary of presentation:***

- Marion County took ownership of property through tax foreclosure;
- Structure was a known homeless camp and drug use building;
- Public Works Department was helpful with taking the structure down;
- The property has been fenced to block access;
- Republic and ServPro will clean up the property;

- The daughter-in-law of the previous owner claims there is a will that would entitle the husband and brother who are owners of the property and want to buy the property back;
- Clean up costs will be added to the price of buying back the property;
- The potential owners wanted to buy back the property and then clean it up, which is not an option; and
- Clean up costs will be roughly \$10,000.

### **East County Rail Study Update**

- Tom Hogue

#### ***Summary of presentation:***

- Report is ready to be finalized and submitted;
- No next step has been scheduled;
- Had a consultant working with stakeholders establishing a cost to reopen the rail line;
- Findings was little less than \$200,000 to open the line immediately and \$2.5 million over the next 10 years to get the line to operating standard;
- Current operator cannot justify the cost and other impacts:
  - Aumsville concerned with costs because of three crossings in town;
  - Growth in Aumsville can trigger a traffic analysis, which would be over \$500,000 at each crossing point; and
  - Mr. Hogue talked with the Aumsville city manager regarding costs of rail line.
- The summary will leave off analysis of city growth cost.

#### ***Board discussion:***

- Commissioner Cameron initiated a rail study;
- EDAB has not been actively in the conversation;
- The summary doesn't talk about where Marion County's authority is;
- The commissioners would like EDAB to be involved so there is structure;
- An advisory committee has been formed, made up of stakeholders that have met, viewed the report, and have given direction on it;
- One site in Stayton could be served by rail;
- Authority rests in ODOT Rail;
- Cannot go along with the rail benefitting one party and paid by another;
- The commissioners want the Aumsville potential cost added to the summary;
- Suggest waiting until Commissioner Cameron gets back until further discussion is made;
- Process needs to be open with other commissioners;
- Will be having a work session at the beginning of March and will talk about upcoming projects;
- EDAB can dig into things and come back with a recommendation;
- ODOT has money in a short line that they don't want to see gone;
- SEDCOR is not involved;
- Willamette Railway is interested;
- Tourist train group would like to have passage; and
- Bicycle folks are interested the rail line.

### **Communications Update**

- Jolene Kelley
- Ms. Kelley gave a brief update of events happening in the community that the commissioners will be attending.

### **Legislative Update**

- Barb Young
- Ms. Young gave updates on bills affecting the county in the legislature.

### **Commissioners' Committee Assignments and Update**

Janet Carlson:

- Met with PACE group.

Meeting dismissed at 10:19 a.m.

COMPLETED BY: **Kristy Witherell**

*Reviewed by:* Sherry Lintner