



# Management Update Summary Minutes

**Monday, February 22, 2016, 9:00 a.m.**  
Courthouse Square, 555 Court St. NE, Salem  
5th Floor, Suite 5232, Silverton Conference Room

## ATTENDANCE

Commissioners Kevin Cameron, Sam Brentano, and Janet Carlson, and John Lattimer, Jan Fritz, Gloria Roy, Bruce Armstrong, Scott Norris, Colleen Coons-Chaffins, Alan Haley, Emily deHayr, Pam Hutchinson, Joe Fennimore, Brandon Reich, Julia Uravich, Sara Cavazos, Barb Young, Jolene Kelley, and Kristy Witherell as recorder.

John Lattimer called the meeting to order at 9:00 a.m.

## COMMUNICATIONS UPDATE

Jolene Kelley, Public Information Coordinator, gave current updates.

## INFORMATIONAL

### **Public Health Modernization Update**

#### *Summary of Presentation:*

- 2015 legislative session issued a directive for the Oregon Public Health Division and local health departments.
  - Wants to define what Oregon's future public health system should look like.
  - All Oregon health departments are completing a self-assessment survey which looks at current capacity and expertise to provide state and federal mandated services.
  - Goal is to regionalize health departments to save money.
- Assessments are due March 1, 2016.
- Information will be compiled into a report and sent to the legislature.

### **Cougar Court/Butte Court Pathway Update**

#### *Summary of Presentation:*

- Marion County Sheriff's Office wants to redesign pathway between Cougar Court SE and Butte Court SE as it has attracted criminal activity.
- Marion County Public Works Department has studied the area and worked with the four owners of the properties abutting the pathway.
  - Public Work's plan is to pursue a right-of-way vacation of the six foot wide pedestrian pathway.
    - The good neighbor fund will cover the \$2,500 processing fee.
    - All four property owners adjacent to the pathway are in favor of vacating the path.
- There is a complicating factor:
  - Site survey uncovered a telephone line and sanitary sewer main that runs under the path.
  - There is also a five foot wide public utility easement along the perimeter of each of these properties.

- Those who have authority over utilities were contacted and want to maintain the utility easements.
- Because of the sewer line, a fence cannot be built on top of the pathway.
- Public Works department provided a list of options to redesign the pathway (attachment A).

*Board Discussion:*

- Go with Option 2(B) on list of options:
  - County keeps property, places gates on both ends.
- Public Works will return with an estimate of what it will cost to perform the actual work.
- Estimate gates will be in place by March 1.

**Update on 2016 Planning Division Special Projects**

*Summary of Presentation:*

- Marion County Planning Division currently:
  - Working on code amendments and new urban growth boundary amendment process.
  - Has 178 planning cases - 28% more than 2015.
  - Processing three new subdivision applications.
  - Providing technical advice to the Salem Keizer Area Transportation Study meetings.
  - Participating on the county economic development advisory board.
  - Working continually on urban growth boundary issues for the 20 cities in the county.
  - Working on the Community Rating System (CRS) with FEMA.

*Summary of Discussion:*

- Planning Division would like to hold a workshop in fall 2016 for the new urban growth boundary amendment process.
  - Want to go over the old process and then discuss the new process with city managers, planners, and 1000 friends of Oregon.
  - 1000 Friends of Oregon invited because very influential in writing the legislation and rulemaking.
- Every five years, FEMA reviews and rates community floodplain activities in Marion County through the CRS.
  - Goal is to reduce property damage, preserve public infrastructure, and reduce human suffering.
  - CRS wants counties to do community outreach, and provides “points” to counties for doing this.
  - Marion County wants to develop a community outreach program together in the next few years and then implement it.
  - FEMA is looking at remapping the flood zones in the Willamette Basin from Newberg to Albany:
    - Current flood maps are 50-60 years old and no longer accurate.
    - Willamette area is where most of the state population resides, so good place to study.
    - This may have unintended consequences in that if someone finds themselves in a flood zone they will be required to buy expensive flood insurance to retain their mortgage.

**Discuss Courthouse Square Condominium Association Issues Regarding Smoking on Property**

*Summary of Discussion:*

- Health Department receiving complaints about smokers around the Courthouse Square block.
- Brought to the attention of the Courthouse Square Condominium Association.
- Salem-Keizer Transit seeks to have Transit and Marion county register “no smoking” policies with the City of Salem so Courthouse Square sidewalks can be included in prohibition against tobacco use.
- Transit also seeks to re-locate its designated smoking area to a more central location on North Block.
- Transit has had issues with a large number of smokers smoking on the West side of the transit mall.

- County/transit would enforce against employees and city would enforce against non-employees.

*Summary of Discussion:*

- County will ask transit district to clarify some issues before coming up with a directive.

COMMISSIONERS' COMMITTEE ASSIGNMENTS and UPDATE

None

Adjourned at 10:16 a.m.

COMPLETED BY: **Kristy Witherell**

*Reviewed by:* Sarra Sparks