



**Marion County Public Works**

5155 Silverton Rd NE, Salem, Oregon 97305

Phone: (503) 588-5147 Fax: (503) 588-7948

Email: [Building@co.marion.or.us](mailto:Building@co.marion.or.us)

Internet address: [www.co.marion.or.us](http://www.co.marion.or.us)

## Expedited Plan Review Request

**Application Number:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

I request that this permit application be expedited through plan review. This request only covers the plan review and fire, life & safety review by the building inspection staff, and does not include the review by other division and/or agencies such as Planning, Land Development and Engineering Permits, Transportation, etc.

I understand that in addition to the normal plan review fees, an additional fee equal to 50% of the plan review fee will be charged. If fire, life and safety is required 50% of that fee will be also be charged. (minimum charge \$200.00). The fee will be used to offset the costs to have staff review the application outside normal working hours so that this expedited plan review does not affect other projects. **I also understand that this is a request and not a guarantee that my plan review will be expedited, as this program is voluntary and based on availability of the plan review staff to work overtime.** If the building division is unable to fulfill this request, the fee for expedited review will not be charged.

I also understand that an expedited plan review is defined as the first review being completed in one-half the time period listed on the division’s plan review timeline. An expedited plan review does not guarantee that a permit will be issued once the first review is completed. Building code violations, incomplete information, or other deficiencies in the construction plans submitted, may require that such construction plans be revised and resubmitted for review before a permit can be issued.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

<b>Standard Plan Review Timelines</b>		
Project Type	First Review	Second or Add'l Reviews
Residential	10 business days after received and accepted	Begins 5 to 7 days after changes submitted
Most Commercial and Multifamily	20 business days after received and accepted	Begins 5 to 7 days after changes submitted
Major Commercial and Multifamily	30 business days after received and accepted	Begins 5 to 7 days after changes submitted